

BOARD MEETING MINUTES: November 30, 2022

ABC Headquarters

Call Meeting to Order at 9:13 a.m.

At Attendees

Board Chair Maria Everett
Board Vice-Chair Beth Hungate-Noland
Board Member Greg Holland
Board Member William Euille
Board Member Mark Rubin
Chief Executive Officer, Travis Hill
Chief Government Affairs Officer, John Daniel
Chief of Law Enforcement, Tom Kirby
Chief Retail Operations Officer, Mark Dunham
Chief Digital and Brand Officer, Vida Williams
Chief Administrative Officer, David Alfano
Deputy Secretary, Chris Curtis
Chief Information Officer, Paul Williams
Director of Education and Prevention, Katie Crumble
Strategy and Analytics Consultant, Dhara Amin
Strategy and Analytics Program Manager, Barbara Wilson
Hearing & Appeals Legal Counsel, Rachel Yates
Hearing & Appeals Intern, Rebecca Lovelace
Director of HR, John Singleton
Office of the Attorney General, Jim Flaherty
Senior Legal Counsel, Tonya Hucks-Watkins
Executive Assistant, Kathleen LaMotte

Approval of Minutes

Changes were made to the minutes of the October 20, 2022 meeting to clarify the approval of Enactment Clause 14. Board Member Euille moved to accept the minutes as amended, Board Member Rubin seconded the motion. The motion passed on a roll-call vote of 5 – 0.

Regulatory Review

After discussion and input from members of the public, Board Vice-Chair Hungate-Noland moved to approve the amended proposed regulations to post to Town Hall for further comment. Board member Euille seconded the motion. The motion passed on a roll-call vote of 5 – 0.

Closed Session

- At 11:35 a.m., Board Chair Everett moved that the Board enter closed session for legal advice concerning violation of a Board order with counsel pursuant to 2.2-37.11(A)(8). Board member Rubin seconded, and the motion passed 5 – 0 on a roll-call vote. Attending the closed session in full were Maria Everett, Beth Hungate-Noland, Greg Holland, Mark Rubin, William Euille, John Daniel, Jim Flaherty, Travis Hill, Rachel Yates, Tonya Hucks-Watkins, Tom Kirby and Chris Curtis.

- When the Board returned from Closed session at 12:42 p.m. Board Vice Chair Hungate-Noland moved to certify that to the best of her knowledge nothing was discussed in the closed session but advice from legal counsel pursuant to 2.2-37.11(A)(8), and only public business matters lawfully exempted from open meeting requirements were discussed. Board Member Euille seconded; the motion passed on a roll-call vote of 5 - 0.

New Business

Approve Recommendations of Real Estate Committee

Board Member Holland moved to accept the REC's recommendations for one new store, Store 528 (Jonesville), one expansion, Store 051 (Lake Monticello), no relocations, and 7 (seven) renewals, Store 069 (Chesapeake – Cahoon Commons), 128 (Norfolk – Ocean View), 147 (Monterey), 108 (Henrico – Crossridge), 134 (Norfolk – Colley Village), 384 (Centreville), and 163 (Orange – Orange Village). Board Member Euille seconded the motion, and the Board adopted the recommendations of the REC on a roll-call vote 5– 0.

Approve Background Check Policy

John Singleton presented a revised Background check policy.

Board Member Holland moved to approve the proposed policy as amended. Board member Rubin seconded the motion, which passed on a roll call vote of 5 – 0.

Approve Virginia ABC Board of Directors Virtual Meeting Policy

Dhara Amin presented this policy, which was drafted with Chris Curtis' assistance. This policy is a revision of the prior Board Meeting by Electronic Means policy, and confirms with new requirements under FOIA.

Board member Euille moved to approve the Virtual Meeting policy, Board member Holland seconded the motion. The motion passed on a roll-call vote of 5 – 0.

Approve VSHUAC and VOSAP Annual Reports

Katie Crumble discussed the two reports sent to the Board. Vice-Chair Hungate-Noland moved to approve the reports, Chair Everett seconded, and the motion was approved on a roll-call vote of 5 – 0.

Approve ABC Authority Annual Report

The Board reviewed and discussed the annual report. Edits to the Chair's message will be provided directly to the Communications Department. Vice-Chair Hungate-Noland moved to approve the annual report as Amended, Chair Everett seconded the motion. The motion was approved on a roll call vote of 5 – 0.

Chief Reports

The Board heard updates from Cortley West for Elizabeth Chu, Vida Williams, John Daniel, Tom Kirby, Mark Dunham, David Alfano, Paul Williams, and Travis Hill.

Comments from the Board

Kathleen LaMotte will circulate dates to consider for Board meetings through the remainder of calendar year 2023.

Public Comments

None

Meeting Adjournment

Meeting adjournment at 3:30 p.m.

